

Guide to Creating Your Continuing Medical Education Profile

STEP 1: On the CME Profile Sign In page, enter your Email Address:

CME Profile

Sign In

Welcome!

To display and edit your profile, please follow the steps below:

- 1. Enter your Email Address:**
- 2. Please select one of the following:**
 - I already have a password, and my password is: [Forgot Password?](#)
 - I am a new user (You'll create a password later)
- 3.**

* Please use the email address on file with Hoag Medical Staff Office.

** If you are a St. Joseph Hoag Health employee, please use your organization email address.

STEP 2: Since you have not logged in yet, select I am a new user:

Sign In

Welcome!

To display and edit your profile, please follow the steps below:

- 1. Enter your Email Address:**
- 2. Please select one of the following:**
 - I already have a password, and my password is: [Forgot Password?](#)
 - I am a new user (You'll create a password later)
- 3.**

STEP 3: Enter your Last Name & License Number to search for your record:

Creating an Account - Search for existing records

You may have existing attendance records from an older account.

To transfer existing attendance records to your new email-based account, please provide your Last Name and your License Number, then click 'continue'.

Last Name:

License Number:



STEP 3: Complete your Profile:

Online Profile

Enter information in each field. Press tab to move to next field. Click CONTINUE to complete your profile. * Required Field

Registrant Information

* First Name <input type="text" value="Pam"/>	* Last Name <input type="text" value="Calad"/>	* Credentials <input type="text"/>	* Department <input type="text"/>	* Gender <input type="radio"/> M <input checked="" type="radio"/> F
* Affiliation/Organization <input type="text" value="Hoag"/>	Specialty <input type="text"/>	License # <input type="text"/>	Dietary Restrictions <input type="text"/>	
Preferred Badge Name <input type="text"/>				

Contact Information

* Address <input type="text" value="510 Superior Ave. Suite 290"/>		Address Line 2 <input type="text"/>		
* Country <input type="text" value="United States"/>	* City <input type="text" value="Newport Beach"/>	* State/Prov <input type="text" value="CA"/>	* Zip/Postal Code <input type="text" value="92663"/>	
* Phone Number <input type="text" value="(949) 764-5744"/>	Cell Number <input type="text"/>			
* Email Address <input type="text" value="pam.calad@hoag.org"/>	* Re-Enter Email Address <input type="text" value="pam.calad@hoag.org"/>	* Password <input type="password" value="••••••••"/>	* Re-Enter Password <input type="password" value="••••••••"/>	

[Continue ▶](#)

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You can now access all of the sections within CME Tracker:

